

TI-FRIS/FRIS Symposium 2023 Presentation Guideline

1. Invited Lecturers (TI-FRIS Transferable Skills Training Program)
 - 50min. (Approx. 40 min. presentation + 10min. Q&A)
 - Slides will be shared from each presenter's PC.
 - The language of presentation will be either Japanese or English, the choice of which will be decided by the lecturer.

2. Presentations by FRIS Advanced Interdisciplinary Research Division (先端学際基幹研究部) members (7, including 1 report on the results of the Promoted Program for Interdisciplinary Research)
 - 10min. (Approx. 8min. presentation + 2min. Q&A)
 - Presentations by the faculty member who have been selected for the Promoted Program for Interdisciplinary Research shall be 20 minutes in length, including a report on the results of the program. (Approx. 15 min. presentation + 5min. Q&A)
 - Slides will be shared from each presenter's PC.
 - The language of presentation and slides will be either Japanese or English. Presenters in Japanese should also summarize briefly in English. Presenters in English are also encouraged to include keywords in Japanese as possible.
 - An English title of a presentation is required, and a Japanese title is optional.
 - Those unable to attend the session should submit a pre-recorded video of the presentation.

3. Presentations by TI-FRIS Fellows (24) and FRIS Creative Interdisciplinary Research Division (新領域創成研究部) members (42)
 - 2-minute short presentations (no Q&A) and poster presentations
 - Short Presentation Methods:
 - The language of presentation and slides will be either Japanese or English. Presenters in Japanese should also summarize briefly in English. Presenters in English are also encouraged to include keywords in Japanese as possible.
 - Presentation slides must be strictly 1 or 2 pages. The organizers will collect PDF files of the slides in advance and share them on the screen in the order of presentation at the session. If a slide exceeding two pages is submitted, the secretariat will ask the presenter to revise it.
 - Poster Presentation Method:
 - The language of presentation and posters will be either Japanese or English. Presenters in Japanese should also summarize in English. Presenters in English are also encouraged to include keywords in Japanese as possible.
 - Presenters must display their posters during the lunchtime to the mixer on Day 1.
 - Maximum poster size is A0 (portrait).
 - Presenters are responsible for printing, display, and removal of posters.
 - An English title of a presentation is required, and a Japanese title is optional.
 - Those unable to attend the session should submit a pre-recorded video of the short presentation and no poster will be presented.
 - TI-FRIS Fellows who have received support for TI-FRIS Grant for Interdisciplinary Research or TI-FRIS Grant for Industry-Academia Collaborative Research and Social Implementation

should include the results of the granted research in their presentations.

4. Presentations for FRIS Creative Interdisciplinary Collaboration Program (8) and FRIS Program for Creation of Interdisciplinary Research (10)
 - 3-minute short presentations (no Q&A) and poster presentations
 - Short Presentation Methods:
 - The language of presentation and slides will be either Japanese or English. Presenters in Japanese should also summarize briefly in English. Presenters in English are also encouraged to include keywords in Japanese as possible.
 - Presentation slides should not exceed 3 pages. The organizers will collect PDF files of the slides in advance and share them on the screen in the order of presentation at the session. If slides exceeding 3 pages are submitted, the secretariat will ask the presenter to revise them.
 - Poster Presentation Method:
 - The language of presentation and posters will be either Japanese or English. Presenters in Japanese should also summarize in English. Presenters in English are also encouraged to include keywords in Japanese as possible.
 - Presenters must display their posters during the lunchtime to the mixer on Day 1.
 - Maximum poster size is A0 (portrait).
 - Presenters are responsible for printing, display, and removal of posters.
 - An English title of a presentation is required, and a Japanese title is optional.
 - Those unable to attend the session should submit a pre-recorded video of the short presentation and no poster will be presented.
5. Speaker Registration
 - Speakers (excluding invited speakers) should submit their presentation titles via the registration form.
 - Registration deadline: noon, Friday, December 16, 2022
 - Registration form: <https://forms.gle/iEqgePx7dkEVmwSw8>
6. Pre-submission of short presentation slides and presentation videos in case of absence
 - File Naming Rule:
PresentationNo_Short_LastnameFirstname.pdf
 - # PresentationNo: number assigned to each poster presentation
 - # LastnameFirstname: presenter's last and first name
 - Deadline: noon, Friday, January 27, 2023
 - Submission form: <https://forms.gle/PLXPuiAEjF9RS8jD8>
7. Recording of presentations and reprinting of presentation materials
 - In principle, all oral presentations will be recorded at this symposium. The archived video recordings are available only to FRIS members, TI-FRIS fellows, and those authorized by the symposium secretariat or TI-FRIS.
 - Slides and posters of each lecture and presentation at this symposium will not be reproduced.

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