

May 18th, 2020

Dear FRIS members:

Subject: Reduction of Tohoku University Emergency Action Plan (BCP) to Level 3

With regard to the nationwide emergency declaration, Miyagi Prefecture was lifted from the target area on May 14, therefore, Tohoku University reduced the Level 4 of BCP to Level 3 from May 18, and so FRIS also operate in accordance with the guideline in this notice.

For future activities, we ask you to take thorough measures to prevent infection and to take appropriate measures based on the Level 3 and the concept of BCP.

Sincerely,

Toshiyuki Hayase
Director of FRIS

Contact: FRIS COVID19 headquarters: fris-covid19@grp.tohoku.ac.jp

【Tohoku University Emergency Action Plan (BCP) for COVID-19】

Level	Research Activities	Classes (lectures · seminars · training)	Extracurricular activities for students	On-campus meeting
3	Moderate restrictions Only the minimum number of laboratory staff necessary are permitted to enter the laboratories in order to continue experiments and research in progress. The staff members entering the laboratories must minimize the amount of time they stay on-site, and other staff members should work from home.	Online lectures only	Prohibited	In principle, online conferences only

【The concept of BCP at Level 3】

○Research Activities

The permit system is based on an application to TU Novel Coronavirus Disease Task Force. Based on the diversity of departments, each department will take the lead in implementing thorough infection prevention measures and conducting research activities under a strict control system.

FRIS is currently applying for permission to the task force for the following policies.

1. Conduct research activities in accordance with the Tohoku University Emergency Action Plan (BCP).
2. The members of the FRIS use Google form to register online the purpose of their visit and the time of their departure and dismissal from the FRIS.
3. The leader of the FRIS's resident laboratory shall be aware of the on-site activities of the laboratory and the infection prevention activities of each person, and shall periodically report to the FRIS COVID19 headquarters using Google form on a weekly basis.
4. FRIS COVID19 headquarters will share and review the contents of the report in "3" above, and provide guidance if necessary. The results will be shared with the members of the FRIS at the management and faculty meetings.
5. FRIS COVID19 headquarters makes a monthly inspection tour of FRIS.
6. For members of the FRIS who are engaged in research activities in mentor departments other than the FRIS, the policy of the mentor department will be followed. If necessary, the members will contact the FRIS COVID19 headquarters.

○Student

- Travel and Homecoming: For the time being, domestic and overseas travel is prohibited in principle.
- Part-time job: You may engage in remote work such as online, or work deemed necessary to maintain a social life (e.g. convenience stores, drug stores (pharmacy), selling daily necessities, etc.), but you will not engage in a part-time job that creates a "Three Cs (Closed spaces, Crowded places, Close-contact settings)" environment.
- Party, Meeting, etc.: For the time being, we refrain from participating in meetings, conversations, and events that involve multiple people eating and drinking.

○Faculty and Staff

- Business travel: Only when it is unavoidable for business purposes and when permission is obtained from the institute director.
- Party, Meeting, etc.: For the time being, we should refrain from participating in meetings, conversations, and events that involve multiple people eating and drinking.

○Others

- Events: In principle, the event will be held online.
- Library: The library will continue to be closed, and the library inform you of borrowing of library materials separately.